Origin Certification System

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KOREA CUSTOMS SERVICE

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II Web-based C/O Issuance System
I. Korea Origin Certification System

C/O issued by authorities

- Korean C/O issuing authorities
  - Korea Customs Service (KCS)
  - Korea Chamber of Commerce and Industry (KCCI)

- C/O Application
  - Off-line (manual): visit KCS or KCCI
  - On-line (electronic)
    - KCS: UNI-Pass (e-clearance system)
    - KCCI: Website
Obligations of C/O issuing authorities

- Maintenance of C/O issuance registry and documents for C/O application for **5 years**
- **Prompt notification of C/O application return** for reasons of false statements, illegal application, or non-qualification to KCS commissioner
- **Training officials** in charge of C/O issuance
  - tariff classification, calculating methods, origin criteria

Required documents for C/O application

- copy of export declaration certification
- invoice or contract of transaction
- origin verification questionnaire
- origin supporting documents

※ **supporting documents (examples):**
- goods that satisfy a change in tariff classification: documents proving parts purchase, process specification etc.
- **RVC bases:** documents proving costs and usage of originating materials by each origin
C/O application ruling

- **Ruling criteria** of issuing authorities
  1. **qualification** of C/O applicants
  2. **one year period** of claims of origin after shipment
  3. applicable conventional tariff of the party
  4. qualification of origin criteria of the party
  5. proper completion of C/O application documents
  6. preservation of documents for C/O application

- **Assigned agency of On-site confirmation**
  - All on-site confirmations are directly conducted by customs
    - If necessary, KCCI may request the customs within the jurisdiction to conduct an on-site confirmation
    - Customs has to notify the result to KCCI within 7 days after the request
  - **C/O issuance period**
    - **10 days**, if an on-site confirmation is required
    - **3 days**, if an on-site confirmation is not required
      - The day of application submission is included
      - Saturday and holidays are excluded from the period
Procedure of C/O Issuance via the Web

<Overview>

1. Signatory Registration
2. C/O Application
3. Issuance of C/O
4. C/O Examination

For data protection, the system requires user certification & data encoding.
Application of C/O (Applicant)

1) Visit KCS Portal Web Site (http://portal.customs.go.kr)

1. Customs authorizes a company (applicant) for using the system
2. When using the system, users need certificates issued by authorized certificate authority

2) Select ‘Export Clearance’

3) Click ‘Application for Certificate of Origin’
Application of C/O (Applicant)

4) Complete application form of C/O

- **Exporter information**
- **Producer information**
- **Importer information**
- **Validating Export Declaration No.**

Application of C/O (Applicant)

4) Complete application form of C/O (continued)

- **Details of Invoice**
- **Memo (Remarks)**
- **Attached Documents**

- Required documentations:
  - Commercial Invoice / Contract
  - Origin Verification Questionnaire
  - Supporting documents etc.
Application of C/O (Applicant)

4) Complete application form of C/O (continued)

- Description of Exported Goods
- Description of Raw Material

Approval of the Application (Customs)

1) Check the application status

- Click 'Application Details'
Approval of the Application (Customs)

2) Check the details of the application

3) Confirm and approve the application
1) Check processing status and Click the Submission No.

2) Click “View” on the bottom and Print out C/O

- Duplex Print
  - ‘Overleaf Notes’ should be printed on the back page.

- Test Print
  - ‘Test Print’ is printed on the top of the C/O.
  - Customs Seal is not printed.
C/O(Sample)

Reference Number
Reference Code

HS-CODE
(6-digit)

Origin Criterion

Authorized Seal & Signature

C/O Verification System

1) Visit KCS English web site (http://english.customs.go.kr)

Click “Information Plaza & Certificate of Origin”
2) Check the C/O issued by KCS

Type in the Reference No & Reference Code on the C/O for verification

3) Confirm the Authenticity of C/O issued by KCS

View all detailed information on the C/O
Compare consistency of C/O
Advantages of Online C/O issuance

- Time-saving
- Swift-processing
- Efficient-storage
- Swift-verification
- No cost
Thank you