Strengthening efficient Internet traffic management through a subregional Internet Exchange Point (IXP) in Pacific Island Countries

Suva, Fiji
3-5 December 2019

INFORMATION FOR PARTICIPANTS

The meeting will be held at the University of the South Pacific (USP), Laucala Campus, Suva, Fiji.

Venue
Japan Pacific ICT Centre,
Building B Level 2,
University of the South Pacific (USP),
Laucala Campus,
Suva,
Fiji;
website: https://www.usp.ac.fj/

Dates
Tuesday 3 December – Thursday 5 December 2019

Concept Note & Agenda
Concept Note & Agenda of the meeting can be accessed here: https://www.unescap.org/events/strengthening-efficient-internet-traffic-management-through-subregional-internet-exchange

Registration
Registration (08:30-09:00) on Tuesday 3 December 2019, at the meeting venue (USP).

Internet
Conference Internet access will be provided at the event conference room areas, participants will require their own WI-FI enabled laptops and smart devices to this internet.

Hotel Accommodation

Participants are responsible for arranging their own hotel accommodation. The following hotels located close to the meeting venue (USP) may be considered:

Tanoa Plaza Hotel - located at Gordon St, Suva.
(Distance from hotel to meeting venue: 10-15 minutes by car).
Room Rate: FJD$280.00 – Superior Queen Room
(Inclusive of Breakfast x 1 + Wireless Internet Access)
Reservation Contact: Mere Rakoroi
Email: plazamanager@tanoahotels.com,

Website: www.tanoahotels.com
Telephone: +679 331 2300 **Ext**. 1907 | **Mobile**: 679 999 8566

Suva Motor Inn – located at Corner of Gorrie and Mitchell Street, Suva.
(Distance from hotel to meeting venue: About 20 minutes' drive)
Room Rate Only: FJD$165.00 – Standard Room; FJD$$200.00 – Deluxe Room
(Breakfast Not Included; Internet: Card can be purchased from the reception).
Reservation Contact: suvamotorinn@connect.com.fj.
Telephone: +679 330 6466, +679 992 1812
Website: https://www.hexagonfiji.com/suva_motor.htm

Elixir Hotel Apartments – 77 Gordon St, Suva
(Distance from hotel to meeting venue: About 20 minutes' drive)
Room Rate: FJD$151 a night – Single Rooms
(Breakfast & WIFI Not Included)
Reservation: elixirsuva@connect.com.fj
Website: http://www.elixirhotelandservicedapartments.site/
Telephone: +679 330 3288

Southern Cross Hotel - 63 Gordon St, Suva
(Distance from hotel to meeting venue: About 20 minutes' drive)
Room Rate: FJD$192.00 a night - Deluxe Room
(Inclusive of Continental Breakfast x 1 + WIFI)
Reservation Email: reservations@southerncross.com.fj,
Website: http://southerncrosshotel.com-fiji.com/
Telephone: +679 331 4233
Grand Pacific Hotel, website: http://grandpacifichotel.com.fj/ , booking at Email: frontoffice@gph.com.fj , Tel: + (679) 322 2000;

Please note that rates are in Fijian Dollars (FJD) and may change without notice. Please check with these hotels directly on the latest rates.

International Airports in Fiji
There are two international airports to transfer from/to the Hotel:

The Nausori International Airport (designated SUV) is located in Suva and within 30 minutes' drive to the venue. There will be direct flights from Sydney, Auckland and few Pacific Islands on Mondays and Fridays. Transfer information from this airport to Suva city center is further explained below;

Nadi International airport (designated NAD) is located in Nadi on the other side of the main island and would require a 30-minutes domestic flight from Nadi airport to Nausori airport, or alternatively a drive of 3 hours (see transfer information below);

Transfer from Nadi International Airport to Hotel
Nadi International Airport is located approximately 192.7KMs away from Suva (3 hours by car). Click here for airport information

If you wish to transfer from Nadi to Suva by air, kindly pre-book for the Domestic connection from Nadi to Nausori (SUV) with your ticket as international connection flights are cheaper. The air connection will take about 25mins, and then by car of about 30 mins to your hotel.

Alternatively, taxi and bus services are available. The approximate taxi fare from Nadi airport to the Suva city center is FJ$170 (~US$90-$100)
Airport Taxis are available outside the Arrivals area – Yellow Airport Taxis.
Rental Car outlets are also available at the Arrivals Area but pre-book to avoid disappointments –check for rental cars and transportation using the airport information link above

The approximate bus fare is FJ$22 (~US$15) but takes about 4 hours if express service, stopping only at major hotels and centers. Contact these bus services/shuttle for schedule and fare.
(1). Coral Sun Express – Tel: (679) 672 3311 **(2).** Sun Beam – Tel: (679) 338 2122, (679) 931 9404

Transfer from Nausori International Airport to Hotel

Nausori airport is located approximately 20.3KMs from Suva (30 mins by car). Taxi and bus services are available. The approximate taxi fare from the airport to the city centre is FJD$30/FJD$35. Airport taxis are clearly marked and available outside the Arrivals area.

Dress Code

The dress code for all the meetings are Smart Business attire.

December is a wet, warm and humid season with average temperature ranging from 28-32 degrees Celsius. With predicted rain during the season, delegates are requested to bring cool and light clothing, as well as an umbrella for moving around or if staying outside the hotel venue.

Visa and Immigration Requirements

All participants traveling into Fiji must have a valid passport for at least six (6) months beyond the intended period of stay and a ticket for return or onward travel to another country to which he/she is authorized to enter, is required. Citizens of most Pacific Islands countries are exempt an entry visa. Please check with your travel agents for the appropriate visas and documentation necessary for your entry into Fiji. Upon request, ESCAP may provide a letter to support visa applications of participants travelling into Fiji. The responsible authority on entry requirements and issuing permits into Fiji is the Department of Immigration http://www.immigration.gov.fj/

Departure Tax

Departure Tax of F$150.00 payable at Nadi Airport/Suva Airport on international departing flights. Departure taxes are normally included in tickets.

Currency

The local currency is Fiji Dollars (FJD). International Banks operating in FIJI are Westpac and ANZ. Their buying exchange rates is approximately F$1.00: approximately US$0.48. Internationally

recognized credit cards (Visa, Master, and American Express) are accepted by the hotel and department stores for the purchase of goods and ATMs.

Traveling from Airport to Hotel

Whilst booking, check for free shuttle pick up from Airport to your Hotel. Taxis are also readily available with costs of around FJ$30.00 one way from Nausori Airport (Suva) to Suva city.

Travelling from Hotel to Meeting Venue (USP)

Delegates are responsible for arranging own transportation from hotel to USP. Taxis can be arranged through front desk of hotels for this purpose.

Telecommunications Services

Communication services in Fiji include fixed line telephony (International Direct: Voice/ Data/ Facsimile, Broadband Internet ADSL, Wireless Hotspots and 2G/3G GSM Mobile Network V/M & SMS Prepaid telephone services. Fiji Island's IDD Country code: +679 Mobile network is provided by Vodafone and Digicel, Fiji offers roaming to most of the developed countries including some Pacific Islands. For those not able to use roaming and prefer purchasing prepaid SIM cards, Starter Packs are available at approx. $2.95 - $5. They can be purchased at the Airport or any Vodafone/ Digicel outlet with issuance of an ID.

Electricity

Electricity voltage is 240 volts with pin configuration similar to Australia, NZ and most Pacific Island countries. You are advised to take along your universal adaptor if you are from the USA, Asia or any other country with dissimilar pin configurations and voltages.

Insurance

All participants are to ensure that they have sufficient cover for medical, injury and repatriation cover.

ESCAP funded participants

Participants with travel and daily subsistence allowance funded by ESCAP must provide the following documents to ESCAP staff on the first day of the meeting for timely processing of DSA:

Original passport with entry stamp clearly visible;
Original boarding passes on all flights into Fiji;
Original receipt of air ticket and copy of air-ticket (if purchased by participant for reimbursement)

Event Contacts:

ESCAP	**USP**

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