8th North-East Asia Multistakeholder Forum on Sustainable Development Goals 2024

24-25 October 2024

Incheon, Republic of Korea

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INFORMATION NOTE FOR PARTICIPANTS

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General Information

Venue

The Forum will be held at G-Tower, Incheon, Republic of Korea.

- Address: 175 Art Center-Daero, Yeonsu-gu, Incheon, Republic of Korea
- Note: Google Map Navigation may not work well. Naver Map and Kakao Map are recommended.

Official Language

English

Forum Modality

In-person

Accommodation

All participants are responsible for making their own accommodation arrangements. The nearest hotels to the meeting venue are listed below:

- Holiday Inn Songdo (*dinner reception venue*): http://holidayinnincheonsongdo.com/ver01/
- Orakai Songdo Park Hotel: https://songdo.orakaihotels.com/eng/default.asp
- Central Park Hotel: http://www.centralparkhotel.co.kr/en/rooms/
- Sheraton Grand Incheon Hotel: https://www.marriott.com/en-us/hotels/selgi-sheraton-grand-incheon-hotel/overview/
- Oakwood Premier Incheon: http://www.oakwoodpremier.co.kr/opi/

You may wish to check hotel booking sites for competitive hotel rate information. Given October is a peak season, all participants are strongly encouraged to make their accommodation arrangements at the earliest time possible.

**** Note:*** **Participants should settle payment DIRECTLY** with the hotel on all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, business center use, laundry, room service, hotel transportation services, mini-bar items, as well as restaurant and bar services. **Participants** are also responsible for any charges incurred concerning rooms remaining vacant owing to their late arrival or rescheduled departure for which inadequate prior notice is given. ***Forum organizers do not have any responsibility for any expenses incurred.***

Transportation

All participants are responsible for making their own transportation arrangements to/from the venue. Below are options for getting from/to the Airport.

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From the Incheon International Airport

- Airport limousine No. 6777 is available for both Terminal 1 and Terminal 2.
    - Fee: KRW 8,000
    - Bus stop location
        - Terminal 1: No. 2, 1st Floor
        - Terminal 2: No. 17, B1 Transportation center
    - Route information
        - Incheon Airport > Korea Coast Guard > Posco Tower, Sheraton Incheon, Oakwood Hotel > Incheon Start-up Park (Incheon National University) > **Central Park Station** > and more
            - **Central Park Station**: the nearest stop to the venue, G-Tower.
    - For more information, please visit Link and click "Incheon" and "6777".

- **Taxis** are available between the Incheon International Airport and the hotel/venue. All Korean taxis are metered. Please proceed to the taxi stands, which are located on the arrival floor (1st Floor). The cost of a taxi from the airport to hotel/venue is approximately KRW 30,000. It takes about 35 minutes. There is an additional toll fee of KRW 5,500.




Mostly, black-colored taxis are 'deluxe' type [mo-beom] taxis as above, which offer a higher level of service compared to regular taxis at a higher cost.

Types of Taxis

- There are two types of taxis in Korea: standard (일반) and deluxe (모범 [mo-beom]). Standard taxis and typically white or gray, while deluxe taxis are black.
- Standard taxis have a base fare of KRW 4,800 for the first 1.6 km (1 mile). After that, an additional KRW 100 is charged for every 131 meters, and KRW 100 is added for every 30 seconds of travel time.
- Deluxe taxis have a base fare of KRW 7,000 for the first 3 km. Beyond this distance, an additional KRW 200 is charged for every 151 meters, and KRW 200 is added for every 36 seconds of travel time.

Night Surcharge (from 10 pm to 4 am)

- For standard taxis, the base fare is KRW 5,800 (from 10 pm to 11pm and from 2 am to 4 am), and KRW 6,700 (from 11 pm to 2 am). During certain hours (10 pm to 11pm and 2 am to 4 am), the rate increases to KRW 120 for every 131 meters and KRW 120 for every 30 seconds. From 11 pm to 2 am, the rate rises to KRW 140 for every 131 meters and KRW 140 for every 30 seconds.
- For deluxe taxis, the base fare is KRW 8,400, with an additional KRW 240 for every 151 meters and KRW 240 for every 36 seconds of travel time. For deluxe taxis, only one type of surcharge,

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either distance or time, is applied. For trips less than 15.1 km, the surcharge is based on time. For trips exceeding 15.1 km, the surcharge is based on distance.

From the Gimpo International Airport

- **Taxi**
  - Fee: Approximately KRW 40,000~45,000 (additional toll fee may apply)
  - Travel Time: Approximately 60-70 minutes

- **Metro**
  - Fee: KRW 2,000 (single-use ticket); KRW 1,900 (transit card)
  - Travel time: Approximately 70 minutes
  - At the Gimpo International Airport Station, please take "Airport Railroad Express (AREX)" heading towards the Incheon International Airport Station and get off at "Gyeyang" station (only one stop). Then transfer to "Incheon Metro Line 1" and get off at "Central Park" station (27 stops).
- For more details including travel route: http://www.seoulmetro.co.kr/en/index.do?device=PC#
- Detailed information about Gimpo International Airport: http://www.airport.co.kr/gimpoeng/main.do

Visa and Entry Requirements

1. Participants are required to obtain an appropriate entry visa from the Korean Embassy before entering the Republic of Korea.
2. Pre-departure negative PCR test certificate will no longer be required to enter the Republic of Korea from 3 September 2022.
3. All nationals entering the Republic of Korea will no longer be required to do a mandatory quarantine.
4. After-entry Covid test will not be required from 1 October 2022. Korean and foreigners who wish to get a Covid test may visit the Public Health Center of their resident area to get a test.
5. Q-code system: Using the Q-code system is recommended for all people entering Korea to upload their health condition. https://cov19ent.kdca.go.kr/cpassportal/biz/beffatstmnt/registAfterArrival.do?lang=en

K-ETA or Visa

- Participants from eligible, visa-exempt countries can opt to obtain a short-term Korea Electronic Travel Authorization (K-ETA) instead of a multiple entry/exit visa. This is at the choice of the participant, although it is recommended by the Ministry of Foreign Affairs (MOFA) of the Republic of Korea that all participants obtain a multiple entry/exit visa.
- Participants **from visa-exempt countries who choose to apply for a K-ETA** should apply using the K-ETA system before departure through the website:

  https://www.k-eta.go.kr/portal/apply/index.do?locale=EN

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- Participants who choose to obtain a K-ETA are advised to do so as soon as possible. A list of countries that are visa-exempt and eligible for the K-ETA system can be found here: https://www.k-eta.go.kr/portal/guide/viewetaalification.do

Visa Application Process

Participants requiring visas (i.e., those not from visa-exempt countries) should undertake the following steps as soon as possible to ensure they are able to receive their visa for the Republic of Korea in time for travel:

1. Visa applications should be sent by participants to embassies or consular offices for the Republic of Korea in their respective country of residence at least **four weeks prior to departure**.
2. Visa applicants are required to submit their passport, completed application forms, a recent passport-size color photograph, and other relevant documents, as may be determined by the Embassy/Consular Offices.
3. Participants are invited to consult with the KOREA VISA PORTAL for further details.

Transit Visas

- Please note that arranging any required transit visas is the responsibility of the participant. Letters of invitation issued by ESCAP may be used in support of visa applications, including for transit visas.
- For assistance with invitation letters, please contact escap-sroenea-registry@un.org.

Daily Subsistence Allowance

** This section is only applicable to participants sponsored by ESCAP. ESCAP will contact directly ESCAP-sponsored participants.*

Insurance

All participants are advised to make their own insurance arrangements against sickness, accident, permanent or temporary disability, death, and third-party risk for the period of the Forum. Forum organizers will **not** assume responsibility for any other expenditure, including the following:

- All expenses in the home country incidental to travel abroad, including expenditure for visa, medical examination, inoculations, and other such miscellaneous items and internal travel to and from the airport of arrival and departure in the home country;
- Cost incurred by participants in respect of travel insurance, accident insurance, medical bills or hospitalization fees in connection with attending the meeting;
- Compensation in the event of death or disability of participants in connection with attending the meeting; and

- Any loss or damage to individual property of participants while attending the meeting or losses or damages claimed by third parties as a result of any negligence on the part of the participants.

Others

Foreign Exchange Rate

The official currency of the Republic of Korea is Won (KRW). As of 16 October 2024, the exchange rate to convert USD 1 is approx. KRW 1,350.

Weather

October weather in Incheon usually ranges between 7°C and 21°C. There is a big temperature difference between day and night, with about a 10°C gap.

Contacts

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