Submission Guidelines

Manuscripts
All materials submitted for the consideration of the Editorial Board should be in English. Manuscripts should be typed, double-spaced, on single-sided white A4 paper. They should not exceed 8,000 words, including tables, figures, references, and other materials and should include a short abstract (100 words) summarizing the key issues addressed and the main policy-related findings. Short notes reflecting policy and practitioner experiences as well as comments, and book reviews should not exceed 3,000 words.

As APSDJ is a policy-oriented journal, papers concerned with narrow and detailed technical matters are beyond its scope. In addition, papers should not simply be an application of a formal model or statistical technique used elsewhere. Authors should note that the discussion of results must make sense intuitively and should relate to the institutional and historical context of the country or geographic area analysed. Authors are particularly required to spell out the practical policy implications of their findings for governments and businesses.

Manuscripts should avoid excessive mathematical expressions or econometrics other than what is absolutely required. Technical matters, if needed, should be presented in the appendix.

Contributors are required to sign a consent form verifying that their articles are original and have not been published in any other publications or refereed journal(s).

All manuscripts will be submitted for double-blind peer review by professionals in the field. The name(s) of the author(s) or other identifying information should, therefore, be placed only on the title page to preserve anonymity. The title page should also include such information as institutional affiliation(s), complete mailing address, telephone number and the email of the author(s).

Manuscripts are accepted on the understanding that they may be edited.

Data
Authors are required to submit their research data set to ensure that it is actively peer-reviewed, and the results can be replicated by interested researchers.

Tables and figures
All tables and figures should be numbered consecutively with Arabic numbers. Each table should be typed double-spaced. Tables and figures should be planned to fit the proportions of the printed page. Full information on the source(s) should appear below the table or figure, followed by notes, if any, in lower-case letters.

Once a manuscript is accepted for publication, the author(s) will be asked to supply figures, tables, and charts, preferably in Microsoft Excel or any commonly used spreadsheet programme.
Footnotes and quotations
Footnotes, if any, should be numbered consecutively with Arabic numeral superscripts. They should be typed single-spaced and placed at the bottom of each page. They should not be used solely for citing references.

Quotations should be double-spaced. A copy of the page(s) for the original source of the quotation, as well as a copy of the cover page for that source should be provided.

References
Authors should ensure that there is a complete reference for every citation in the text. References in the text should follow the author-date format, followed, if necessary, by page numbers, for example, Becker (1964, pp. 13-24).
List only references that are cited in the text or footnotes.
References, listed alphabetically, should be typed double-spaced on a separate page in the following style:


Manuscripts should be sent by e-mail to the Managing Editor of the Asia-Pacific Sustainable Development Journal: escap-apsdj@un.org