

Summary of the Fifth Virtual Meeting of the Technical Working Group (TWG) of the Interim Intergovernmental Steering Group on Cross-border Paperless Trade Facilitation

- **Date and Time: 6 January 2016, 13:00 – 14:20 (Bangkok time)**
- **Agenda**
 - 1) Roll call
 - 2) Review of progress in the TWG work items
- **Participants**
 - 1) Mr. Athula Lankadeva (Vice-chair)
 - 2) Ms. Rama Dewan
 - 3) Mr. Hisanao Sugamata
 - 4) Mr. Seung Hyun Cha
 - 5) Mr. Tahseen Khan
 - 6) Mr. Sangwon Lim (secretariat)
- **Major discussions**
 - ✓ The secretariat, on behalf of the chair of the TWG, opened the meeting with roll call of participants.
 - ✓ The meeting focused on review of current status of progress in the TWG work items, based on a document prepared by the secretariat (See Annex). The secretariat informed the meeting that all the documents delivered so far by the TWG would be uploaded to the webpage of the working group by 15 January 2016, for easy access to and reference of them by the members.
 - ✓ The secretariat informed the meeting that the sixth virtual meeting will be organized at 13:00 – 14:00 (Bangkok time) on 27 January 2016. The secretariat would announce Webex access information through the TWG group mail at a later stage. The secretariat reminded the meeting of future TWG virtual meeting schedule until the 3rd physical meeting of the Legal and Technical Working Groups and requested the members to mark their calendar in advance, highlighting that the TWG would work only virtually until the March meeting.
 - ✓ The secretariat closed the meeting with thanks to the participating members.

Annex: Status of TWG Tasks

(as of 6 January 2016)

VC1: Mr. Anikin, VC2: Mr. Kim, VC3: Mr. Wahid, VC4: Mr. Lankadeva

Article No.	Working Title of Supporting Document	WG	Priority	Coordinator	Volunteers	Start/End	Status/Remarks
Art. 6	A.1: Template for designing a good national policy framework	TWG/LWG	High	VC4	<ol style="list-style-type: none"> 1) SP Sahu 2) Mr. G.H.G. Athula Lankadeva 3) Mr. Ahmad Hafiz Abdul Aziz 4) Mr. Mohammad Garakani 5) Jonathan Koh 6) Mr. Sonam Gyaltshen 7) Mr. Wilson Tom 		The coordinator prepared an initial draft based on his national examples. Participating volunteers to review and provide feedback for improvement.
Art. 7	<p>A.3: Guide on how to develop or upgrade paperless trade systems consistently with the general principles</p> <p>A.4: Guide to help facilitate concurrent implementation of national and cross-border paperless trade systems</p> <p>A.18: Guide on different implementation options/mechanisms for paperless trade systems in an interoperable manner</p>	TWG	Medium	VC2	<ol style="list-style-type: none"> 1) Peter Stokes 2) Mr. Sonemala Nouanthasing 3) Rama Ha 4) TA Khan 5) Jonathan Koh 		A study containing initial inputs for these outcomes is ready for use. The secretariat is to circulate it for TWG review and further work.

Art. 8	A.5: Criteria for satisfying the requirements to offer a substantially equivalent level of reliability *Development of requirements for mutual recognition	TWG	High	VC1	1) Mr. Alexey Alexandrovich Domrachev, 2) Mr. Sergei Kiryushkin 3) Rama Ha 4) TA Khan	No action initiated yet. A small group of experts is working on a white paper for transboundary trust environment.
	A.6: Model memorandum of understanding and service level agreement for mutual recognition of exchange of trade-related data in electronic form	LWG/ TWG/ Suggestions	Low	VC1	Mr. Wilson Tom	No action initiated yet. Linked to A.5
Art. 9	A.7: International standards implementation Strategy	TWG	Medium	VC3	1) SP Sahu 2) TA Khan 3) Hisanao Sugamata 4) Jonathan Koh 5) Francis Lopez	A draft template has been prepared and circulated. TWG should improve the template and fill it with relevant information
Art. 12	A.12: Draft Terms of reference for the Paperless Trade Council, Standing Committee and working groups	LWG/ TWG Secretariat	Medium	VC3		The TWG prepared draft TORs and completed review. Ready to be passed to the LWG for further elaboration.
Art. 13	A.14: Technical gap checklist	TWG	High	VC4	1) Marianne Wong 2) Mr. Mohammad Garakani 3) Francis Lopez	Initial checklist is prepared by an expert. The secretariat is to circulate it for TWG review and improvement.
	A.15: Templates for collective and individual action plans	TWG	Low	VC3		No action initiated yet.
Art. 14	A.16: Cross-border paperless trade reference map	TWG	High	VC2	1) Rama Ha 2) Peter Stokes 3) Jonathan Koh (Eva Chan)	An expert prepared a template. The secretariat is to

	A.17: List of prioritized cross-border paperless trade processes, documents and data for pilot projects				4) Francis Lopez 5) Mr. Sonemala Nouanthasing 6) Mr. G.H.G. Athula Lankadeva 7) Pha Eng Veng (sharing documents) ASW Rama Dewan		circulate it for TWG review and improvement.
Art. 14	(New) Introduction of a framework for mutual recognition programme for identification of economic operators, beyond AEO.	TWG /LWG	High	TBD			Pending item. Secretariat is to prepare a background note with experts.
Art. 14	A.20: Plan for developing technical and legal guides to be used for pilot projects	TWG / LWG	Medium	VC1			No action initiated yet.
Art. 14	A.21: Strategy and guidance on how to transition pilot projects into live projects	TWG	Medium	VC1			No action initiated yet.
Art. 14	A.22-23-24: Template for reporting the progress of pilot projects, Registry for pilot projects, Database for collection of best practices, experiences and lessons learned (including criteria for self-assessment)	TWG	High	VC2	1) Marianne Wong 2) Rama Ha 3) Pha Eng Veng 4) Ms. Kanokporn Hanbumrungham 5) Francis Lopez		Deliverables are: (1) template for reporting (2) pilot project registry (a table for listing pilot projects; elements of the table should be decided by referencing other examples). (3) Database for collection of best practices, experiences and lessons learned (a table for listing best practices; elements of the table should be decided

							by referencing other examples). Initial contribution from an expert on a template for reporting progress of pilot projects is available.
Art. 15	A.25-26-27: Options and mechanisms for capacity-building, including a customization strategy for national, subregional and regional levels Guide on how to make a request for technical support and assistance and how to provide technical support and assistance Plan for engaging development partners	TWG / LWG	High	VC2	1) Mr. Sonam Gyaltsen 2) Ms. Rama Dewan 3) Mr. Enkhbold Liguu 4) Mr. Sonemala Nouanthasing 5) Mr. Adis Medetov		The secretariat is to prepare an initial draft
Art. 16	A.28: Implementation schedule	TWG / LWG	Low				No action initiated yet.