
Economic and Social Commission for Asia and the Pacific
Asia-Pacific Intergovernmental Meeting on HIV and AIDS

Bangkok, 28-30 January 2015

Information for participants

I. General

1. The Asia-Pacific Intergovernmental Meeting on HIV and AIDS is scheduled to be held at the United Nations Conference Centre (UNCC) in Bangkok from 28 to 30 January 2015.
2. The opening session will be held at 0930 hours on 28 January 2015 in Conference Room 1, UNCC.

II. Registration and identification badges

3. In order to enable more effective access control and speed up screening by security personnel, ESCAP uses photo badges for meeting participants. All participants are requested to register and obtain meeting badges at the registration counter, located on the ground floor, UNCC, from 0800 to 0915 hours on the opening day of the event on 28 January 2015. Participants who are not able to register during the time indicated above are requested to do so upon their arrival at UNCC before going to the conference room. Only the names of duly registered participants will be included in the list of participants. **Participants are requested to submit their electronic photo together with their nomination form of the Meeting in advance which will speed up the registration process.** (See section XVI below for the e-mail address to which photos should be sent.)

4. For identification and security reasons, all participants are requested to wear their meeting badges at all times during meetings, social functions and in the United Nations complex. The loss of a meeting badge should be communicated to the Conference Management Unit located on the ground floor of UNCC behind the registration counter, so that a new one can be issued immediately.

III. Meeting documents

5. Participants are requested to bring with them copies of the Meeting documents distributed by the ESCAP secretariat to their Government, agency or organization prior to the session. Only a limited number of copies of such documents will be available during the Meeting.

6. Documents submitted for circulation or distribution at the Meeting should be handed to Ms. Therese Bjork, Social Development Division, ext. 1529. A minimum of 100 copies are required to ensure distribution to each delegation. In accordance with the United Nations regulations for the control and limitation of documentation, the secretariat cannot undertake to process and/or reproduce documents or statements submitted by individual delegations.

IV. Visa requirements

7. All participants are advised to consult with the diplomatic mission of Thailand in their respective countries regarding the most updated applicable immigration requirements and, if needed, to obtain an appropriate visa prior to their departure.

8. The visa information provided below is accurate as of July 2014.

A. Visa exemption for a maximum of 14, 30 or 90 days for holders of ordinary passports

9. According to the Immigration Bureau of Thailand, nationals of the following countries/areas holding ordinary passports may enter and stay in Thailand without a visa for a period not exceeding 14, 30 or 90 days, according to the list below:

Visa exemption for a maximum of 14 days

Cambodia

Visa exemption for a maximum of 30 days

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|--------------------------------------|--|
| 1. Australia | 26. Macao, China |
| 2. Austria | 27. Malaysia |
| 3. Bahrain | 28. Monaco |
| 4. Belgium | 29. Mongolia |
| 5. Brunei Darussalam | 30. Netherlands |
| 6. Canada | 31. New Zealand |
| 7. Czech Republic | 32. Norway |
| 8. Denmark | 33. Oman |
| 9. Estonia | 34. Philippines |
| 10. Finland | 35. Poland |
| 11. France | 36. Portugal |
| 12. Germany | 37. Qatar |
| 13. Greece | 38. Russian Federation |
| 14. Hong Kong, China | 39. Singapore |
| 15. Hungary | 40. Slovakia |
| 16. Iceland | 41. Slovenia |
| 17. Indonesia | 42. South Africa |
| 18. Ireland | 43. Spain |
| 19. Israel | 44. Sweden |
| 20. Italy | 45. Switzerland |
| 21. Japan | 46. Turkey |
| 22. Kuwait | 47. United Arab Emirates |
| 23. Lao People's Democratic Republic | 48. United Kingdom of Great Britain and Northern Ireland |
| 24. Liechtenstein | 49. United States of America |
| 25. Luxembourg | 50. Viet Nam |

Visa exemption for a maximum of 90 days

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|--------------|----------------------|
| 1. Argentina | 4. Peru |
| 2. Brazil | 5. Republic of Korea |
| 3. Chile | |

B. Visa exemption for a maximum of 30 or 90 days for holders of diplomatic/official passports

10. Nationals of the following countries or areas holding a valid diplomatic or official passport may enter and stay in Thailand without a visa for a period of 30 or 90 days, according to the list below:

Visa exemption for a maximum of 30 days

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|-------------------------------------|---|
| 1. Cambodia | 7. Mongolia |
| 2. China | 8. Myanmar |
| 3. Hong Kong, China | 9. Oman |
| 4. Indonesia | 10. Pakistan (diplomatic passport only) |
| 5. Lao People's Democratic Republic | 11. Viet Nam |
| 6. Macao, China | |

Visa exemption for a maximum of 90 days

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| 1. Albania | 23. Mexico |
| 2. Argentina | 24. Nepal |
| 3. Austria | 25. Netherlands |
| 4. Belgium | 26. Panama |
| 5. Bhutan | 27. Peru |
| 6. Brazil | 28. Philippines |
| 7. Chile | 29. Poland |
| 8. Colombia | 30. Republic of Korea |
| 9. Costa Rica | 31. Romania |
| 10. Croatia | 32. Russian Federation |
| 11. Czech Republic | 33. Singapore |
| 12. Estonia (diplomatic passport only) | 34. Slovakia |
| 13. France (diplomatic passport only) | 35. South Africa |
| 14. Germany | 36. Spain (diplomatic passport only) |
| 15. Hungary | 37. Sri Lanka |
| 16. India | 38. Switzerland |
| 17. Israel | 39. Tajikistan |
| 18. Italy | 40. Tunisia |
| 19. Japan | 41. Turkey |
| 20. Liechtenstein | 42. Ukraine |
| 21. Luxembourg | 43. Uruguay |
| 22. Malaysia | |

C. Visa on arrival for a maximum stay of 15 days

11. Nationals of the following countries or areas holding a valid ordinary passport may apply for visa on arrival at Suvarnabhumi International Airport or Don Mueang International Airport, for a period not exceeding 15 days, conditional on meeting the requirements mentioned below:

1. Andorra
2. Bhutan
3. Bulgaria
4. China
5. Cyprus
6. Ethiopia
7. India
8. Kazakhstan
9. Latvia
10. Lithuania
11. Maldives
12. Malta
13. Mauritius
14. Romania
15. San Marino
16. Saudi Arabia
17. Taiwan Province of China
18. Ukraine
19. Uzbekistan

12. The requirements for a visa on arrival are as follows:

(a) The applicant must possess a passport valid for at least six months and must be in possession of a valid onward or return ticket with date of departure within 15 days of the date of entry;

(b) The applicant must fill out an application form, which is available at the Visa-on-Arrival counter at Suvarnabhumi International Airport or at Don Mueang International Airport, and supply one recent passport-sized photograph. A fee of 1,000 baht applies.

13. Participants from countries other than those listed above are requested to obtain an appropriate entry visa from a Thai diplomatic or consular mission at the point of origin or en route prior to entering Thailand.

V. Weather

14. The weather in Bangkok is usually warm and humid. The cool season lasts from November to February. Light tropical clothing is appropriate. The conference rooms where the Meeting will be held are air-conditioned and the temperature is maintained in the range of 23-24 degrees Celsius (73-75 degrees Fahrenheit).

VI. Health and vaccination

15. Upon arrival at the port of entry in Thailand, participants who have travelled from or through countries listed below, which have been declared yellow fever infected areas, must provide an International Health Certificate proving that they have received a yellow fever vaccination.

16. For nationals of the countries listed below who have not travelled from or through those countries, such a certificate is not required. However, they should possess concrete evidence showing that their domicile is not in an infected area so as to prevent unnecessary inconvenience.

17. The countries/areas listed below have been declared yellow fever infected areas:

1. Angola
2. Argentina
3. Benin
4. Bolivia (Plurinational State of)
5. Brazil
6. Burkina Faso
7. Burundi
8. Cameroon
24. Guyana
25. Kenya
26. Liberia
27. Mali
28. Mauritania
29. Niger
30. Nigeria
31. Panama

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| 9. Central African Republic | 32. Paraguay |
| 10. Chad | 33. Peru |
| 11. Colombia | 34. Rwanda |
| 12. Congo | 35. Sao Tome and Principe |
| 13. Côte d'Ivoire | 36. Senegal |
| 14. Democratic Republic of the Congo | 37. Sierra Leone |
| 15. Ecuador | 38. Somalia |
| 16. Equatorial Guinea | 39. Sudan |
| 17. Ethiopia | 40. Suriname |
| 18. French Guiana | 41. Togo |
| 19. Gabon | 42. Trinidad and Tobago |
| 20. Gambia | 43. Uganda |
| 21. Ghana | 44. United Republic of Tanzania |
| 22. Guinea | 45. Venezuela (Bolivarian
Republic of) |
| 23. Guinea Bissau | |

18. First aid and emergency medical services are available at the ESCAP Medical Centre, which is located on the ground floor of UNCC. The ESCAP Medical Officer and Nurse are available Monday through Friday from 0730 to 1200 hours and from 1245 to 1545 hours. Appointments may be made through the receptionist at extensions 1352 or 1353.

19. The United Nations buildings are smoke-free areas. Smoking is permitted only in the designated areas outside the buildings.

VII. General information

20. The voltage of the electricity supply in Bangkok is 220V, 50Hz. Please note that plug adapters may be necessary. The plug in Thailand has not been standardized and the following types are available.



A standard grounded outlet supporting European 2-pin plugs and earthed and unearthed American plugs.



United States, Canada (NEMA 1-15; no ground pin; front tab is ground; 120 V; 10 and 15 A) Japan, Taiwan Province of China (100 V), China, Philippines (220 V)



United States, Canada (NEMA 5-15; 120 V; 10 and 15 A) Japan, Taiwan Province of China (100 V), China, Philippines (220 V)

21. Tap water in Bangkok is generally not suitable for drinking. It is better to drink bottled water or water provided by the hotel or the Conference Centre.

22. Other information:

- Metered taxis are available at all times. Please be sure that the driver starts the meter when you enter the taxi (the fare begins at 35 baht). Please refer to paragraphs below for information on taxis from the airports.
- Time zone: Bangkok, Thailand, is GMT+7.
- Emergency services telephone numbers:

191	Emergency call/Police
1155	Tourist Police
1691	Ambulance Service Centre
02 132-1888	Suvarnabhumi Airport Call Center
02 288-1100	United Nations Emergency

VIII. Foreign currency declaration

23. Any person who brings into or takes out of Thailand an aggregate amount of foreign currency exceeding US\$ 20,000 or its equivalent is required to declare the amount to a customs official. Failure to do so or making any false declaration to a customs officer is a criminal offence.

24. Currency exchange facilities are available at hotels and at other locations throughout Bangkok. Such services are also available at the Siam Commercial Bank, United Nations Branch, which is located on the 1st floor of the Service Building (telephone extensions 2159 and 2160). The branch is open from 0830 to 1530 hours, Monday to Friday.

IX. Airline reservations

25. Many international airlines operate regular services to and from Bangkok. Participants are advised to secure their return bookings prior to their departure for Bangkok. If this is not possible, they should make firm return bookings immediately upon arrival in Bangkok. Travel services are available through the American Express Travel office located on the 1st floor of the Service Building, adjacent to Siam Commercial Bank.

X. Hotel accommodation

26. The following hotels are located relatively close to the United Nations complex, for which the room rates indicated below are inclusive of service charge and value added tax.

Name and address	Driving distance to UNCC (min.)	Room type	Daily room rates (Baht)	
			Single	Double
Pullman Bangkok King Power***** 8/2 Rongnam Road, Thanon-Phayathai, Rachathewi, Bangkok Tel: (66-2) 680 9999 Ext. 2529 Fax: (66-2) 680 9998 E-mail: sales@pullmanbangkokkingpower.com Website: www.pullmanbangkokkingpower.com <i>Contact person:</i> Ms. Orawan Sermchaisrikul	20-25	Superior Deluxe Executive Executive suite	2 996 ^{a/c/d/e} 3 317 ^{a/c/d/e} 3 959 ^{a/c/d/e} 5 029 ^{a/c/d/e}	3 210 ^{a/c/d/e} 3 537 ^{a/c/d/e} 4 173 ^{a/c/d/e} 5 243 ^{a/c/d/e}
The Sukosol***** 477 Si Ayuthaya Road, Phayathai Bangkok Tel: (66-2) 247 0123 Fax: (66-2) 247 0165 E-mail: ratchanikrit@sukosolhotels.com Website: www.sukosolhotels.com <i>Contact person:</i> Ms. Ratchaneekrit Khankath	15-25	Deluxe	2 700 ^{a/c}	2 900 ^{a/c}
Royal Princess Larn Luang Hotel**** 269 Larnluang Road Bangkok Tel: (66-2) 281 3088 Fax: (66-2) 280 1314 E-mail: benjarat@royalprincesslarnluang.com Website: www.royalprincesslarnluang.com <i>Contact person:</i> Ms. Benjarat Rusakul	5-10	Superior Deluxe Suite 1 bed Room	2 600 ^{a/b/c} 3 200 ^{a/b/c} 8 000 ^{a/b/c}	2 800 ^{a/b/c} 3 400 ^{a/b/c} 8 000 ^{a/b/c}
Prince Palace Hotel**** 488/800 Bo Bae Tower Damrongrak Road, Klong Mahanak Bangkok Tel: (66-2) 628 1111 Fax: (66-2) 628 1000 E-mail: wannajit@princepalace.co.th Website: www.princepalace.co.th <i>Contact person:</i> Ms. Wannajit Chulamakorn	10-15	Superior	1 700 ^{a/b}	1 900 ^{a/b}

- ^a Inclusive of daily American breakfast, service charge and government tax.
- ^b Complimentary transport services provided according to fixed schedules, from the hotel to UNCC in the morning and back to the hotel in the evening.
- ^c Free Internet access.
- ^d Full payment required upon check-in.
- ^e Participants are required to re-confirm reservations directly with the hotel in order to avoid cancellation.

27. Participants are requested to contact the hotel directly at least 10 working days in advance and provide their full name, date and time of check-in and check-out, flight numbers and contact details.

28. All rooms block-booked will be available to participants on a first-come, first-served basis and in accordance with the information provided in the nomination form. Any cancellations, postponements or other changes should be notified at least 48 hours in advance. Rooms not occupied in accordance with the latest advice will be held for 24 hours at the participant's expense and then released.

29. In the event that accommodation at any of the above-listed hotels is not available, participants will be informed by the respective hotel. The secretariat will make every effort to arrange for suitable alternative accommodation, if requested.

XI. Payment of hotel accounts

30. Before departure from Bangkok, participants should settle directly with the respective hotels all accounts, including room charges and other expenses, such as for local and long-distance telephone calls, Internet use, business centre use, laundry, room and hotel transportation services, mini-bar items, as well as restaurant and bar services. Participants are also responsible for any charges incurred in respect of rooms remaining vacant owing to late arrival or rescheduled departure for which inadequate prior notice is given.

XII. Transport from and to the airport

31. Participants should make their own transportation arrangements from the airport to their respective hotels. Limousine, metered-taxi and bus services are readily available at the airport. Detailed information about Suvarnabhumi Airport can be found at www.suvarnabhumiairport.com.

32. To avail themselves of the limousines and public metered taxis as indicated above, **it is strongly recommended that participants approach only the authorized staff at the official counters located in the airport arrival zone**, who, upon request, will issue a ticket for the assignment of either a limousine or a public metered taxi for transporting passengers to the desired destination. Participants may access public taxi counters by exiting gates 4 or 7 of the arrival zone at Suvarnabhumi Airport. In addition to toll fees, a 50 baht surcharge is added to the meter fare for trips from the airport to the city.

XIII. Transport to attend meetings

33. Most hotels indicated in paragraph 26 provide complimentary transportation, according to fixed schedules, to and from UNCC. Otherwise, participants will have to make their own transport arrangements.

XIV. Internet services

34. Eight personal computers (PCs) with high-speed Internet connection are available in the Internet Café on the 1st floor of UNCC for the use of participants free of charge. In addition, free wireless Internet access is available in all conference and meeting rooms and public areas of UNCC.

XV. Catering services

35. Catering services are available at the cafeteria, which is located on the 1st floor of UNCC, from 1100 to 1400 hours. Rajapruek Lounge, on the ground floor of UNCC, is open from 0700 to 1700 hours on Monday to Thursday, and from 0700 to 1900 hours on Friday. The canteen, on the ground floor of the Service Building, is open from 0700 to 1300 hours. In addition, the Coffee Corner, which serves sandwiches, pastries, coffee, tea and soft drinks, is located on the 1st floor of UNCC, and is open from 0700 to 1700 hours.

XVI. Correspondence

36. Mail intended for participants during the Meeting should be addressed as follows:

(Name of delegate)
 c/o Social Development Division
 ESCAP secretariat
 United Nations Building
 Rajadamnern Nok Avenue
 Bangkok 10200, Thailand
 Fax: (66-2) 288 1030, (66-2) 288 3031
 E-mail: escap-sdd@un.org

XVII. Library facilities

37. ESCAP Library facilities are available on the 1st floor of the Service Building from 0730 to 1600 hours, Monday through Friday. For details on the use of the ESCAP Library facilities, please consult the staff on duty at the Library or call extension 1330 or 1360. Further information about the ESCAP Library is available at www.unescap.org/library.

XVIII. Banking facilities

38. Banking services are available at Siam Commercial Bank, United Nations Branch, located on the 1st floor of the Service Building, from 0830 to 1530 hours during weekdays (telephone extensions 2168 and 2169).

XIX. Postal services

39. The United Nations branch of Thailand Post is on the ground floor of UNCC. It is open from 0800 to 1600 hours, Monday through Friday. The Post Office can be contacted at extensions 1260 and 2114.

XX. Souvenir shop

40. The souvenir shop is located on the 1st floor of UNCC.

XXI. Travel agent

41. The American Express Travel office is located on the 1st floor of the Service Building, next to Siam Commercial Bank. It is open from 0800 to 1630 hours Monday through Friday. The office can be contacted at extensions 2820, 2821, 2822 and 2823.